ANNUAL QUALITY ASSURANCE REPORT
FOR THE YEAR
2015-2016

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No.1075, Opp: NLSIU, Nagarbhavi, Bangalore -560 072 ( India )

by

UDALA COLLEGE, UDALA, MAYURBHANJ, ODISHA.
Website: www.udalacollege.edu.in
Email: udalacollegeudala@gmail.com
**The Annual Quality Assurance Report (AQAR) of the IQAC**

**Part – A**

**AQAR for the Year :** 2015-16

1. **Details of the Institution**

1.1 Name of the Institution : **UDALA COLLEGE, UDALA**

1.2 Address Line 1: **At/Po - UDALA**

Address Line 2 : **Dist: MAYURBHANJ**

City/Town : **ODISHA**

State: **757041**

Pin Code:

Institution e-mail address: **udalacollegeudala@gmail.com**

Contact Nos. : **06795-232225(O)**

Name of the Head of the Institution: **MANOJ KUMAR MISHRA**

Tel. No. with STD Code: **06795-232225(O)**

Mobile: **9438272407**

Name of the IQAC Co-ordinator **PRAKASH CHANDRA DASH**

Mobile: **9437494353**

IQAC e-mail address: **udalacollegeudala@gmail.com**

1.3 NAAC Track ID *(For ex. MHCOGN 18879)*: **ORCOGN12942**

OR

1.4 NAAC Executive Committee No. & Date: **EC/41/28 Dt.10 Feb 2007**

1.5 Website address: **www.udalacollege.edu.in**

1.6 Accreditation Details: (Annexure – i)

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Cycle</th>
<th>Grade</th>
<th>CGPA</th>
<th>Year of Accreditation</th>
<th>Validity Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1st Cycle</td>
<td>B+</td>
<td>NIL</td>
<td>2006-07</td>
<td>5 years</td>
</tr>
<tr>
<td>2</td>
<td>2nd Cycle</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td>3</td>
<td>3rd Cycle</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
</tbody>
</table>

1.7 Date of Establishment of IQAC: 08/03/2014

1.8 Details of the previous year’s AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12.10.2011)
   i. AQAR 2011-12 submitted on Dt.03/08/2015
   ii. AQAR 2012-13 submitted on Dt.04/08/2015
   iii. AQAR 2013-14 submitted on Dt.10/08/2015
   iv. AQAR 2014-15 submitted on Dt.12/08/2015
   v. AQAR 2015-16 submitted on Date 29/01/2016

1.9 Institutional Status:
   University: State | Central | Deemed | Private | 
   Affiliated College: Yes √ No
   Constituent College: Yes No √
   Autonomous college of UGC: Yes No √
   Regulatory Agency approved Institution: Yes No √

   Type of Institution: Co-education Men √ Women
   Urban | Rural √ Tribe | √

   Financial Status: Grant-in-aid √ UGC 2(f) √ UGC 12B √

1.10 Type of Faculty/Programme
   Arts √ Science √ Commerce √ Law PEI (Phys Edu)
   TEI(Edu) Engineering Health Science Management
   Others (Specify) 

1.11 Name of the Affiliating University (for the Colleges): NORTHORISSA UNIVERSITY
1.12 Special status conferred by Central/State Government—UGC/CSIR/DST/DBT/ICMR etc:

Autonomy by State/Central Govt./University: NO
University with Potential for Excellence: NO UGC-CPE: NO
DST Star Scheme: UGC-CE: NO
UGC-Special Assistance Programme: NO DST-FIST: NO
UGC-Innovative PG programmes: NO other(Specify): NO
UGC-COP Programmes: NO

2. IQAC Composition and Activities

(IQAC has been established on 08/03/2014)

2.1 No. of Teachers: 17
2.2 No. of Administrative/Technical staff: 02
2.3 No. of students: 01
2.4 No. of Management representatives: 01
2.5 No. of Alumni: 0
2.6 No. of any other stakeholder and Community representatives: 02
2.7.1 No. of Employers/Industrialists: 0
2.8 No. of other External Experts: 0
2.9 Total No. of members: 23
2.10 No. of IQAC meetings held: 03
2.11 No. of meetings with various stakeholders: No. 07 Faculty: 03

Non-Teaching Staff: 01 Students: 01 Alumni: 03 Others: 0

2.12 Has IQAC received any funding from UGC during the year? Yes No √
If yes, mention the amount Rs.3,00,000/- was received in the last part of 2013-14
2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC :

Total Nos.  
International: 0  National: 0  State: 0  Institution Level: 0

(ii) Themes:

2.14 Significant Activities and contributions made by IQAC :

01. The numbers of meetings have been organised so far.
02. Feedbacks from students, parents and Alumni’s were collected and analysed.
03. Infrastructural development and maintenance have been given importance.
04. Management has been mobilised to fill up the vacancies of teaching and non-teaching posts.
05. It attracts the attention of the authority towards various aspects of development of the college including teaching-learning process.

2.15 Plan of Action by IQAC/Outcome : The IQAC has been formed in the last part of 2013-14. So, it had no plan of action at the beginning of year 2014-15. However, the college and its council had some plans of action in general. They were :

<table>
<thead>
<tr>
<th>Plan of Action</th>
<th>Achievements</th>
</tr>
</thead>
<tbody>
<tr>
<td>i) Maintaining the quality Teaching-learning Process internal discipline.</td>
<td>i) Since the admission is continuing examination achievements cannot be mentioned.</td>
</tr>
<tr>
<td>ii) Conducting the Examinations such as Unit-Test &amp; other examinations in time.</td>
<td>ii) Sound academic atmosphere.</td>
</tr>
<tr>
<td>iii) Career and Counselling Cell is to conducting Programmes proactively.</td>
<td>iii) Career Oriented Counselling Classes have been organised by the Concerned Cell with various stack holders of different branches.</td>
</tr>
<tr>
<td>iv) Opening of new subjects and courses.</td>
<td>iv) Permission from Higher Education Department has been sought for opening of new subject in +3 Science and increases of seats in other subjects and streams.</td>
</tr>
<tr>
<td>v) Important of Infrastructural faculties, **repentantly ACC roofs.</td>
<td>v) Steps have been initiated for mobilisation of funds under RUSA for Infrastructural Development.</td>
</tr>
<tr>
<td>vi) Completion of on-going building projects.</td>
<td>vi) Various extension activities have been organised by NSS, NCC, YRC and Scout &amp; Guide Units.</td>
</tr>
<tr>
<td>vii) Extensive Use of computer Literacy Programme.</td>
<td>vii) Proposal have been sent to UGC for Infrastructure grant for Hostel , Additional Class rooms and staff Quarter.</td>
</tr>
<tr>
<td>viii) Maintaining discipline and student stuff friendly atmosphere inside the college.</td>
<td>viii) Wi-Fi of departments and office has been done.</td>
</tr>
<tr>
<td>ix) Various extension activities are to be organised in and around the college as well as nearby village through NSS, NCC, YRC and Scout &amp; Guide Units.</td>
<td></td>
</tr>
<tr>
<td>x) Extension of accommodation capacity of the Reading Room.</td>
<td></td>
</tr>
<tr>
<td>xi) Improving the hostel accommodation facilities.</td>
<td></td>
</tr>
<tr>
<td>xii) Wi-Fi of College Campus / departments.</td>
<td></td>
</tr>
<tr>
<td>xiii) Improvement of Canteen facilities.</td>
<td></td>
</tr>
<tr>
<td>xiv) Full Computerisation of Library and Office.</td>
<td></td>
</tr>
</tbody>
</table>

Attach the Academic Calendar of the year as Annexure (Annexure - ii)
2.16. Whether the AQAR was placed in statutory body: Yes [√] No. [ ]

Management [ ] Syndicate [ ] Any other body [ ] Staff Council & IQAC

Provide the details of the action taken:

- i) For maintaining quality in the academic sphere, it is timely monitored by the Principal with the help of Academic Bursar, President, Governing Body also monitors the academic progress.
- ii) Wi-Fi of departments have been done.
- iii) Career Oriented Programmes (Seminars) have been organised by the Career and Counselling Cell.
- iv) Extension activities have been organised by NSS in the adopted village.
- v) Blood Donation Camp has been organised by the YRC Unit with the help of Scout & Guide Unit of the college.
- vi) Proposal has been finalised in the project Monitoring Unit (PMU) for utilisation of RUSA Grant.
- vii) Permission has been sought from Higher Education Department for opening of Computer Science subject in +3 Science and Extension of Honours seats in other subjects.

Part – B

Criterion – I

1. Curricular Aspects:
1.1 Details about Academic Programmes

<table>
<thead>
<tr>
<th>Level of the Programme</th>
<th>Number of existing Programmes</th>
<th>Number of programmes added during the year</th>
<th>Number of self-financing programmes</th>
<th>Number of value added / Career Oriented programmes</th>
</tr>
</thead>
<tbody>
<tr>
<td>PhD</td>
<td>Nil</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PG</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>UG</td>
<td>03(Arts, Sc. &amp; Com.)Pass &amp; Hons.</td>
<td>Nil</td>
<td>Nil</td>
<td>14</td>
</tr>
<tr>
<td>PG Diploma</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advanced Diploma</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Diploma</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certificate</td>
<td>01(Computer Education)</td>
<td>Nil</td>
<td>01</td>
<td>01</td>
</tr>
<tr>
<td>Others</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>04</td>
<td>Nil</td>
<td>Nil</td>
<td>15</td>
</tr>
</tbody>
</table>

Interdisciplinary NIL NIL NIL NIL
Innovative NIL NIL NIL NIL

5
2(i) **Flexibility of the Curriculum: CBCS/Core/Elective option/Open options**

(ii) Pattern of programmes:

<table>
<thead>
<tr>
<th>Pattern</th>
<th>Number of programmes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester</td>
<td>NIL</td>
</tr>
<tr>
<td>Trimester</td>
<td>NIL</td>
</tr>
<tr>
<td>Annual</td>
<td>03 (Arts, Science, Commerce) Pass &amp; Honours.</td>
</tr>
</tbody>
</table>

1.3 **Feedback from stakeholders:**

- Alumni [✓]
- Parents [✓]
- Employers [ ]
- Students [✓]

Mode of feedback: Online [ ] Manual [ ] Co-operating schools [ ]

Feedback to be mentioned (Alumni and Parents) (**Annexure - iii**)  

1.4. Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No , .

1.5 Any new Department/Centre introduced during the year.

No.

**Criterion – II**

**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty:

<table>
<thead>
<tr>
<th>Total</th>
<th>Asst. Professors</th>
<th>Associate Professors</th>
<th>Professors</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>26</td>
<td>17</td>
<td>09</td>
<td>Nil</td>
<td>Nil</td>
</tr>
</tbody>
</table>

2.2 No. of permanent faculty with Ph.D. 08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year: 2015-16

<table>
<thead>
<tr>
<th>Asst. Professors</th>
<th>Associate Professors</th>
<th>Professors</th>
<th>Others</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>R</td>
<td>R</td>
<td>R</td>
<td>R</td>
<td>R</td>
</tr>
<tr>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
<td>NA</td>
<td>NIL</td>
</tr>
</tbody>
</table>

2.4 No. of Guest and Visiting faculty and Temporary faculty: 01 NIL 06
2.5 Faculty participation in conferences and symposia:

<table>
<thead>
<tr>
<th>No. of Faculty</th>
<th>International level</th>
<th>National level</th>
<th>State level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attended Seminars/ Workshops</td>
<td>Nil</td>
<td>03</td>
<td>03</td>
</tr>
<tr>
<td>Presented papers</td>
<td>Nil</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Resource Persons</td>
<td>Nil</td>
<td>--</td>
<td>--</td>
</tr>
</tbody>
</table>

2.6 Innovative processes adopted by the institution in Teaching and Learning:

No innovative processes have been adopted. But like previous years, study materials are supplied to the students in the library and also by the departments as far as practicable. Students are also allowed to verify their answer scripts of Unit Tests and Test Examinations.

2.7 Total No. of actual teaching days during this academic year: **180 days.**

2.7.2 Examination/ Evaluation Reforms initiated by the Institution:

Unit Tests are conducted as a measure of examination reform.

2.7.3 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop:

| Board of Study of University | 05 |

2.7.4 Average percentage of attendance of students: **69%**

2.7.5 Course/Programme wise distribution of pass percentage:

<table>
<thead>
<tr>
<th>Title of the Programme</th>
<th>Total no. of students appeared</th>
<th>Distinction %</th>
<th>I %</th>
<th>II %</th>
<th>III %</th>
<th>Pass %</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.A. (Pass &amp; Hons)</td>
<td>144%</td>
<td>24.76%</td>
<td>30.47%</td>
<td>60.00%</td>
<td>9.52%</td>
<td>72.92%</td>
</tr>
<tr>
<td>B.Sc. (Pass &amp; Hons)</td>
<td>74%</td>
<td>85.18%</td>
<td>79.63%</td>
<td>07.40%</td>
<td>03.70%</td>
<td>72.97%</td>
</tr>
<tr>
<td>B.Com. (Pass &amp; Hons)</td>
<td>39%</td>
<td>23.81%</td>
<td>38.09%</td>
<td>38.09%</td>
<td>04.76%</td>
<td>53.85%</td>
</tr>
</tbody>
</table>

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The Academic Bursar is there to assist the principal in monitoring and evaluating the Teaching and Learning Process of all departments. The Lesson Plan and Progress Registers prepared by the faculties of each department are reviewed by the Academic Bursar and then by the Principal. The attendance register in the library also help in evaluating the learning process of staff. All these are discussed in the IQAC meeting.
2.13 Initiatives undertaken towards faculty development:

<table>
<thead>
<tr>
<th>Faculty / Staff Development Programmes</th>
<th>Number of faculty benefitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Refresher courses</td>
<td>NIL</td>
</tr>
<tr>
<td>UGC – Faculty Improvement Programme</td>
<td>NIL</td>
</tr>
<tr>
<td>HRD programmes</td>
<td>NIL</td>
</tr>
<tr>
<td>Orientation programmes</td>
<td>NIL</td>
</tr>
<tr>
<td>Faculty exchange programme</td>
<td>NIL</td>
</tr>
<tr>
<td>Staff training conducted by the university</td>
<td>NIL</td>
</tr>
<tr>
<td>Staff training conducted by other institutions</td>
<td>NIL</td>
</tr>
<tr>
<td>Summer / Winter schools, Workshops, etc.</td>
<td>NIL</td>
</tr>
<tr>
<td>Others Oriented programme on Research methodology for Ph.D. student organised by ICSSR</td>
<td>NIL</td>
</tr>
</tbody>
</table>

2.14 Details of Administrative and Technical staff:

<table>
<thead>
<tr>
<th>Category</th>
<th>Number of Permanent Employees</th>
<th>Number of Vacant Positions</th>
<th>Number of permanent positions filled during the Year</th>
<th>Number of positions filled temporarily</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Staff</td>
<td>01</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td>Technical Staff</td>
<td>01</td>
<td>NIL</td>
<td>NIL</td>
<td>01</td>
</tr>
</tbody>
</table>

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution:

The IQAC has been encouraging for and emphasizing an undertaking research activity. (on study leave.)

3.2 Details regarding major projects:

<table>
<thead>
<tr>
<th>Completed</th>
<th>On-going</th>
<th>Sanctioned</th>
<th>Submitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td>Outlay in Rs. Lakhs</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
</tbody>
</table>

3.3 Details regarding minor projects:

<table>
<thead>
<tr>
<th>Completed</th>
<th>Ongoing</th>
<th>Sanctioned</th>
<th>Submitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td>Outlay in Rs. Lakhs</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
</tbody>
</table>
3.4 Details on research publications:

<table>
<thead>
<tr>
<th></th>
<th>International</th>
<th>National</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>Peer Review Journals</td>
<td>NIL</td>
<td>01</td>
<td>NIL</td>
</tr>
<tr>
<td>Non-Peer Review Journals</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td>e-Journals</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td>Conference proceedings</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
</tbody>
</table>

3.5 Details on Impact factor of publications:

<table>
<thead>
<tr>
<th>Range</th>
<th>Average</th>
<th>h-index</th>
<th>Nos. in SCOPUS</th>
</tr>
</thead>
</table>

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations:

<table>
<thead>
<tr>
<th>Nature of the Project</th>
<th>Duration Year</th>
<th>Name of the funding Agency</th>
<th>Total grant sanctioned</th>
<th>Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major projects</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td>Minor Projects</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td>Interdisciplinary Projects</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td>Industry sponsored</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td>Projects sponsored by the University/ College</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td>Students research projects (other than compulsory by the University)</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td>Any other(Specify)</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
</tbody>
</table>

3.7 No. of books published
i) With ISBN No. 02 Chapters in Edited Books NIL
ii) Without ISBN No.: 01

3.8 No. of University Departments receiving funds from:
- UGC-SAP
- CAS
- DST-FIST
- DPE
- DBT Scheme/funds

3.9 For colleges:
- Autonomy: NIL
- CPE: NIL
- DBT Star scheme: NIL
- INSPIRE: NIL
- CE: NIL
- ANY OTHER: Contingent grant from NOU for computer training centre.

3.10 Revenue generated through consultancy: NIL
3.11 **No. of conferences organized by the Institution**: (2015-16)

<table>
<thead>
<tr>
<th>Level</th>
<th>International</th>
<th>National</th>
<th>State</th>
<th>University</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td>Sponsoring agencies</td>
<td>---</td>
<td>----</td>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
</tbody>
</table>

3.12 No. of faculty served as experts, chairpersons or resource persons: **NIL**

3.13 No. of collaborations: International: **NIL**  National: **NIL**  Any other: **NIL**

3.14 No. of linkages created during this year: **NIL**

3.15 Total budget for research for current year in lakhs: **NIL**

From Funding agency: **NIL**  From Management of University/College: **NIL**  

Total: **NIL**

3.16 No. of patents received this year: **NIL**

<table>
<thead>
<tr>
<th>Type of Patent</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>National</td>
<td></td>
</tr>
<tr>
<td>Applied</td>
<td>NIL</td>
</tr>
<tr>
<td>Granted</td>
<td>NIL</td>
</tr>
<tr>
<td>International</td>
<td></td>
</tr>
<tr>
<td>Applied</td>
<td>NIL</td>
</tr>
<tr>
<td>Granted</td>
<td>NIL</td>
</tr>
<tr>
<td>Commercialised</td>
<td></td>
</tr>
<tr>
<td>Applied</td>
<td>NIL</td>
</tr>
<tr>
<td>Granted</td>
<td>NIL</td>
</tr>
</tbody>
</table>

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year: (2015-16)

<table>
<thead>
<tr>
<th>Total</th>
<th>International</th>
<th>National</th>
<th>State</th>
<th>University</th>
<th>Dist</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
</tbody>
</table>

3.18 No. of faculty from the Institution who are Ph. D. Guides: **01**  

and students registered under them: **15**

3.19 No. of Ph.D. awarded by faculty from the Institution: **12**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + Existing ones):

JRF **NIL**  Project **NIL**  Fellows **NIL**  Any other **NIL**

3.21 **No. of students Participated in NSS events:**

University level: **01**  State level: **NIL**  National level: **02**  International level: **NIL**
3.22 **No. of students participated in NCC events:**
University level **NIL**  State level **09**  National level **NIL**  International level **NIL**

3.23 **No. of Awards won in NSS:**
University level **NIL**  State level **NIL**  National level **NIL**  International level **NIL**

3.24 **No. of Awards won in NCC:**
University level **NIL**  State level **04**  National level **NIL**  International level **NIL**

3.25 **No. of Extension activities organized:**
University forum **NIL**  College forum **NIL**  NCC **NIL**  NSS **01**  Any other **01**

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

- Cleaning activities are organised by NSS in the local Saraswati Mela AND Car Festival.
- Road shows was organised by NSS Units on “Swachh Bharat Mission Programme”.
- Blood Donation Camp was organised by YRC and assisted by NSS, NCC and Scout & Guide Units of the college.
- Self Defence Training Programme was organised for girls Students (Funded by Govt. of Odisha).
- Citizen Awareness Programme was organised by the college.

**Criterion – IV**

**4. Infrastructure and Learning Resources**

**4.1 Details of increase in infrastructure facilities:**

<table>
<thead>
<tr>
<th>Facilities</th>
<th>Existing</th>
<th>Newly created</th>
<th>Source of Fund</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus area</td>
<td>Ac15.44 d.</td>
<td>--</td>
<td>NIL</td>
<td>Ac15.44 d.</td>
</tr>
<tr>
<td>Class rooms</td>
<td>19</td>
<td>02</td>
<td>State Govt. H.E.Dept.</td>
<td>21</td>
</tr>
<tr>
<td>Laboratories</td>
<td>05</td>
<td>NIL</td>
<td>NIL</td>
<td>05</td>
</tr>
<tr>
<td>Seminar Halls</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td>No. of important equipments purchased (≥ 1-0 lakh) during the current year.</td>
<td>02</td>
<td>NIL</td>
<td>NIL</td>
<td>02</td>
</tr>
<tr>
<td>Value of the equipment purchased during the year (Rs. in Lakhs)</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td>Others(Teaching Learning Aids)</td>
<td>14 nos Computer</td>
<td>NIL</td>
<td>--</td>
<td>14 nos. Computer</td>
</tr>
</tbody>
</table>

**4.2 Computerization of administration and library :-**

Admission system has been fully computerised. Administration has been partially computerised. Accounts has been partially computerised. Library has also been partially computerised.
4.3 Library services:

<table>
<thead>
<tr>
<th></th>
<th>Existing 2014-15</th>
<th>Newly added</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>No.</td>
<td>Value</td>
<td>No.</td>
</tr>
<tr>
<td>Text Books</td>
<td>11452</td>
<td>12,00,914/-</td>
<td>----</td>
</tr>
<tr>
<td>Reference Books</td>
<td>20231</td>
<td>22,91,408/-</td>
<td>---</td>
</tr>
<tr>
<td>e-Books</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Journals</td>
<td>16,564</td>
<td>2,55,705/-</td>
<td>219</td>
</tr>
<tr>
<td>e-Journals</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Digital Database</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CD &amp; Video</td>
<td>17</td>
<td>Free</td>
<td>--</td>
</tr>
<tr>
<td>Others (Novels)</td>
<td>2,733</td>
<td>1,85,850/-</td>
<td>---</td>
</tr>
</tbody>
</table>

4.4 Technology up gradation (overall) Total Computers

<table>
<thead>
<tr>
<th></th>
<th>Total computers</th>
<th>Computer Labs</th>
<th>Internet</th>
<th>Browsing Centres</th>
<th>Computer Centres</th>
<th>Office</th>
<th>Departments</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>Existing</td>
<td>32</td>
<td>11</td>
<td>04</td>
<td>--</td>
<td>NIL</td>
<td>08</td>
<td>12</td>
<td>01</td>
</tr>
<tr>
<td>Added</td>
<td>01</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>01</td>
<td>--</td>
<td>01</td>
</tr>
<tr>
<td>Total</td>
<td>33</td>
<td>11</td>
<td>04</td>
<td>--</td>
<td>NIL</td>
<td>09</td>
<td>12</td>
<td>01</td>
</tr>
</tbody>
</table>

4.5. Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.):

Computer and Internet access (Wi-Fi) are available in the departments. For computer training of SC & ST students. One computer centre is available in the college campus by North Odisha University.

4.6 Amount spent on maintenance in lakhs:

i) ICT : \[\text{NIL}\]

ii) Campus Infrastructure and facilities : \[\text{Rs.1.50Lakh}\]

iii) Equipment : \[\text{Rs.0.24}\]

i) Others (Furniture) : 0.09

Total : \[\text{Rs.1.83}\]
**Criterion – V**

5. **Student Support and Progression**

5.1. Contribution of IQAC in enhancing awareness about Student Support Services:

IQAC creates awareness among students through students representatives as well as in the meetings and seminars and also by the teachers in the classes about the following student support services.

i) Health Insurance

ii) Computer Literacy Programmes for SC & ST students.

iii) Availability of faculties in the library

iv) Availability of Financial benefits such as PMS for SC, ST & OBC students, other scholarships and other financial aids, etc.

5.2 Efforts made by the institution for tracking the progression:

Different co-curricular and Extra-curricular activities have been distributed among staff members to monitor the execution of different day to day programme.

5.3 (a) **Total Number of students - UG-1253**

<table>
<thead>
<tr>
<th></th>
<th>UG</th>
<th>PG</th>
<th>Ph.D</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>1253</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(b) **No. of students outside the state :-**

N.I.L

(c) **No. of international students :-**

N.I.L

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Men</td>
<td>713</td>
</tr>
<tr>
<td>%</td>
<td>57.13</td>
</tr>
</tbody>
</table>

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Women</td>
<td>535</td>
</tr>
<tr>
<td>%</td>
<td>42.87</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Last Year (2014 -2015)</th>
<th>This Year (2015 –2016)</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>SC</td>
</tr>
<tr>
<td>---------</td>
<td>----</td>
</tr>
<tr>
<td>152</td>
<td>52</td>
</tr>
</tbody>
</table>

Demand ratio :-1:1.2

Dropout 13.30%

5.4 Details of student support mechanism for coaching for competitive examinations:

There is no such provision for special coaching for competitive examinations. However, guidance is provided by the faculty wises in an informal manner.

No. of students beneficiaries: N.I.L
5.5 No. of students qualified in these examinations:

NET: NIL SET/SLET: NIL GATE NIL CAT: NIL IAS/IPS etc: NIL
State PSC: NIL UPSC: NIL Others: NIL

5.6 Details of student counselling and career guidance:

The Career and Counselling Cell takes care of students in giving counselling regarding Career opportunities by arranging classes and seminars. Different Resources persons have been invited for giving counselling or career options. District Employment Officer, Directors of different professional coaching organisation (NGOs), A small Entrepreneur and other experts have been invited for giving guidance with regard to different career oriented opportunities.

No. of students benefitted: - Not Recorded

5.7 Details of campus placement:

<table>
<thead>
<tr>
<th>On campus</th>
<th>Off Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of</td>
<td>Number of</td>
</tr>
<tr>
<td>Organizations</td>
<td>Students</td>
</tr>
<tr>
<td>Visited</td>
<td>Participated</td>
</tr>
<tr>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td>Nil</td>
<td>Nil</td>
</tr>
</tbody>
</table>

5.8 Details of gender sensitization programmes:

Gender sensitization programmes are organised by the NSS and Self-Defence Units. Gender awareness was given by NSS to students as well as in the adopted village. Trainings have also been provided to girl students with regard to improving their moral strength.

5.9 Students Activities:

5.9.1 No. of students participated in Sports, Games and other events:

State/ University level: 10 National level 02 International level NIL

No. of students participated in cultural events:

State/ University level: NIL National level NIL International level NIL

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports:

State/ University level: NIL National level NIL International level NIL

Cultural: State/University level NIL National level NIL International level NIL
5.10 Scholarships and Financial Support

<table>
<thead>
<tr>
<th>Financial support from institution</th>
<th>Number of students</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>17</td>
<td>6,399/-</td>
</tr>
<tr>
<td>Financial support from government</td>
<td>680</td>
<td>Rs.9.00 lakhs</td>
</tr>
<tr>
<td>Financial support from other sources</td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td>Number of students who received International/ National recognitions</td>
<td>NIL</td>
<td>NIL</td>
</tr>
</tbody>
</table>

5.11. Student organised / initiatives

Fairs: State/ University level NIL National level NIL International level NIL
Exhibition: State/University level NIL National level NIL International level NIL

5.12. No. of social initiatives undertaken by the students:

Blood Donation Camp Under the auspicious of YRC unit with the assistance of NSS, NCC and Scout & Guide volunteers cleaning and maintaining Discipline activities are undertaken by the volunteers of these Units in the local Car Festival and Mega Sarqswati Mela. Various awareness programmes are also organised by NSS Units through Road-Shaw, camps, etc.

5.13. Major grievances of students (if any) redressed:

1) Repairing of General Boys Hostel.
2) Additional water purifier.
3) Change of college gate.
4) Opening of new subject in +3 Science and increasing seats in different existing subjects.
5) Beatification of college garden.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution:

1- To maintain the quality of teaching and results.
2- To increase the employability of students.
3- To improve the infrastructure facilities.
4- To make the college campus eco-friendly.
5- opening of Self-Financing subjects/ courses.

6.2 Does the Institution has a management Information System:

No.
6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development:

As the curricula are designed and developed at the University level, the college has no scope for its development. However, suggestions are given to the University authority.

6.3.2 Teaching and Learning:

For improvement of Teaching and Learning presses, the college has a good library and there is provision for doubt clearing classes. Each department has computer Wi-Fi facilities for collection of study materials from different websites. Moreover, the teaching and learning facilities are student friendly.

6.3.3 Examination and Evaluation:

The college has annual examination system introduced by the University. Moreover, college conducts inter evolution through Unit-Test & Half-Yearly Test. Evaluation is done manually and answer scripts are given to students in the departments for verification.

6.3.4 Research and Development:

The college always encourage the faculty members to undertake research projects. Study Leavs are also allowed to them.

6.3.5 Library, ICT and physical infrastructure / instrumentation:

Library has a good number of Text and Reference books and journals. It has been partially computerised. Reading Room inside the library is used by the students. Steps have been initiated for extension of the Reading Room.

6.3.6 Human Resource Management:

With a good number of Direct Payment posts(Teaching & Non-Teaching)laying vacant since long, the college manages the day to day needs with the available human resource. Sometimes contractual and Guest faculties are appointed to manage the day to day affairs.

6.3.7 Faculty and Staff recruitment:

The recruitment of staff and faculty option is restricted. The College is not permitted to give permanent appointments to fill up the existing vacancies; Nor do the vacancies filled up by the Government. However, contractual appointments are given to manage the needs.

6.3.8 Industry Interaction / Collaboration:

No
6.3.9 Admission of Students:
Admission process is computerised and governed by Higher Education Department of Government of Odisha through Application Centre (OCAC) under Students Academic Management System (SAMS). The student enrolment position is increasing under this system.

6.4 Welfare schemes for:

| Teaching: | Credit facilities are available from Employees’ Co-operative Credit and Thrift Society of the college. |
| Non-teaching: | Credit facilities through Employees’ Co-operative Credit and Thrift Society of the college. |
| Students: | Free Studentship and other help sources are available for students. |

6.5 Total corpus fund generated: NIL

6.6 Whether annual financial audit has been done: Yes √ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

<table>
<thead>
<tr>
<th>Audit Type</th>
<th>External</th>
<th>Internal</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Yes/No</td>
<td>Agency</td>
</tr>
<tr>
<td>Academic</td>
<td>No</td>
<td>---</td>
</tr>
<tr>
<td>Administrative</td>
<td>Yes</td>
<td>Govt. of Odisha</td>
</tr>
</tbody>
</table>

6.8 Does the University/Autonomous College declare results within 30 days?

For UG Programmes: Yes No √

For PG Programmes: Yes No

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?
University has no programme for Examination Reforms except the Annual Examination System.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? NIL

6.11 Activities and support from the Alumni Association:
Alumni Association is not active.

6.12 Activities and support from the Parent-teacher Association: NIL

Though there is no such parent-teacher Association in the college, the suggestions of the parents are collected from parents through feedbacks.

6.13 Development programmes for support staff:
Number of books in the library has been increased. As and when required by the staff, they are allowed for attending Refresher Courses, Seminars and workshops.
6.14 Initiatives taken by the institution to make the campus eco-friendly:

The NSS Units are engaged throughout the year to make the campus eco-friendly. Botany department also maintains a good garden.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Though eye-catching innovations cannot be introduced during this year, the introduction of Unit System of examination since 2010-11, as a part of examination reform, has created a positive impact on the students. Besides, the awareness meet at the new entrants at the beginning of the session has also some positive impact on the students.

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

i) Maintaining quality of teaching
ii) Conducting Unit-Tests in time.
iii) Career Counselling classes and Seminars have been organised by career and Counselling Cell.
iv) Proposals for opening of new subjects and extension of seats in existing subjects have been submitted to the Government.
v) Extension activities have been organised by NSS,NCC, Scout & Guide Units.
vi) Wi-Fi of Departments has been done.

7.3 Give two Best Practices of the institution:  

(please see the format in the NAAC Self-study Manuals)

i) maintaining discipline inside the college and maintaining good academic records through academic discipline.
ii) Self-Defence Training to Girl Students and performing “Swachh Bharat Abhiyan” by NSS Units.

7.4 Contribution to environmental awareness / protection:

Environmental awareness is created by the NSS Units of the college by organising awareness programmes and Road-show. Bana Mahotsav programme of Government is observed for creation of awareness for afforestation. Plantation is done by NSS Units in the college campus. More attention is concentrated in the adopted village for creating environmental awareness. Swachha Bharat Abhiyan’ Programme of Hon’ble Prime-minister is also performed.
7.5 Whether environmental audit was conducted? : Yes [ ] No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis):

Formally, SWOT analyses is not done. But the matters to the progress of the college are discussed in the Staff Council Meeting as well as IQAC meeting. The weakness relating to academic matters as well as office management are discussed and redressed. Our strength is our sincere and discipline loving students and staff. Library adds a to the strength of the institution. The opportunities with regard to development aspects are discussed in the Governing Body and Staff Council. The opportunities with regard to placement are dealt by the Career and Counselling Cell. The major threat for academic improvement is the vacancy of Teaching and Non-Teaching posts vis-a-vis increase in student enrolment. A good number of teaching posts are still lying vacant till now in spite of several requests to the higher Education Department to fill the vacancies.

8. Plans of institution for next year:

i) Infrastructural Development including replacement of Acc roofs
ii) Filling up of vacancies of Teaching and Non-Teaching posts.
iii) Full Computerisation of Library and Office.
iv) Autonomy of the college.

Name : Prakash Chandra Dash

Signature of the Coordinator, IQAC

Co-ordinator
IQAC, Udala College, Udala

Name : Manoj Kumar Mishra

Signature of the Chairperson, IQAC

Principal
Udala College

UDALA
The Executive Committee of the National Assessment and Accreditation Council on the recommendation of the duly appointed Peer Team is pleased to declare the Udala College Udala, Dist. Mayurbhanj, affiliated to North Orissa University, Orissa as Accredited at the B' level.

Date: February 10, 2007

Director

- This certification is valid for a period of Five years with effect from February 10, 2007
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C' grade, 65-70-C'' grade, 70-75- B grade, 75-80- B' grade, 80-85-B'' grade, 85-90- A grade, 90-95-A' grade, 95-100-A'' grade (upper limits exclusive)
Annexure- ii

Academic Calendar for the Session 2015-16

1) Re-opening of College - 09.06.2015
2) Admission (+3 wing) - 16.07.2015 to 06.08.2015
3) Commencement of Classes
   a. All +3 IIyr & +3 IIIyr Pass & Hons. Classes - 20.06.2015
   b. All 1st yr. Classes :
      +3 Classes - 06.08.2015
      (Subject to the notification of Govt. of Odisha, Higher Education Dept.)
4) Unit Tests for all Classes : 2nd week of Sept.
5) Election to the +3 union - Before puja Holidays.
   (As per notification of Govt. of Odisha)
6) Puja Holidays : 19.10.2015 to 27.10.2015
7) Half yearly / Test Examination :
   Form fill-up : Degree Students (as notified by
   North Orissa University)
8) Annual Sports and Cultural week : 06.01.2016 to 22.01.2016
9) Annual Examination:
   a. Final Degree Exam : 2nd week of March, 2016 (As notified by NOU)
   b. Second Degree Exam: 1st week of April, 2016 (As notified by NOU)
   c. First Degree Exam : 3rd week of April, 2016 (As notified by NOU)
10) Publication of Result of College Annual Exam- Before Summer Vacation.
11) Summer Vacation - 1st week of May, 2016
    (As per notification by Govt. of Odisha)
12) Departmental Seminars in the last week of every month except during examination and
    holidays. (At least four internal seminars are to be conducted during the session.)
    i. Total No. of Teaching Days - 180 days.
    ii. Total No. of Holidays - 72 days.
    iii. Sundays - 52 days.
    iv. Reserved Holidays - 02 days.
    v. Examination, Admission & Function.- 60 days.

Total: 366 days.

Principal,
Udala College, Udala
1.3 (a) Feed Back from Alumni

Feed Backs from some Alumni were collected and analysed by a group of faculty members. They have some common suggestions.

(i) Opening of Self-Financing courses like MBA and MCA.
(ii) Improving the Infrastructure position i.e. the old Acc Roofs should be replaced.
(iii) Improving the canteen facility.

1.3 (b) Feed Back form Parents:

Feed Back from some Parents were collected and analysed by a group of faculty members. They have some common suggestions.

(i) To avoid drop of Classes.
(ii) Improving the Canteen facility.

1.3 (c) Feed Back from Students:

From the analysis of the feedbacks collected from the students, it is observed that they have some common suggestions.

(i) Increasing the intake capacity of the reading room.
(ii) Early Completion of the construction work of Indoor and Outdoor stadiums.
(iii) Improving the water-supply facilities.

Opinion

(i) Quality of teaching is satisfactory.
(ii) Academic atmosphere is good.

Principal,
Udala College, Udala
Annexure iv

7.3 Best Practices

(i) Maintaining Discipline:

Students are made aware of becoming disciplined and maintaining discipline in the College Campus. Students never indulge in any type of indisciplinary activity. When required, they put forth their grievances politely before the principal. Principal refers these grievances to the “Grievance Redrssal Cell”. Matters are discussed in the cell with the students and sorted out. If required, matters are discussed in the Governing Body for solution. Teaching and Non-Teaching Staff are also Co-operative in this regard.

Similarly, the major grievances of the staff are solved after discussion in the staff-council if the principal feels so. Otherwise, minor grievances are redressed at the principal’s level.

So, it is a sound practice in the College to check/prevent any type of indisciplinary situation in the College Campus.

Apart from this, the members/participants of YRC, NSS, NCC, Scouts & Guide Units help in maintaining discipline in the local Car Festival and Saraswati Mela.

(ii) Maintaining Good Academic Atmosphere:

The academic atmosphere in the college is student-and staff-friendly.

Students maintain discipline inside the Classes, use the reading room inside the library with quietness and co-operate in the day-to-days affairs of the office. Any sort of unruly activity is not seen from the students. Study hour is maintained in the hostels also.

Moreover, the result of good academic atmosphere is reflected at the time of examinations which are conducted nicely in a team spirit. Good result is the offspring of good academic atmosphere. Internal Seminars are also conducted by departments as a part of academic routine. Some departments also conduct literary and non-literary competitions as a part of academic activities.

Principal,
Udala College, Udala